



ASTD Nebraska
 Board Meeting Minutes
 March 15, 2004
 Swanson Library, 90th & Dodge

Executive Board of Directors:

<input checked="" type="checkbox"/>	Tricia Danielsen	<input checked="" type="checkbox"/>	Lisa Hayes
<input type="checkbox"/>	Deb Dice	<input checked="" type="checkbox"/>	Carol Horner
<input type="checkbox"/>	Jennifer Engelhardt	<input checked="" type="checkbox"/>	Linda McManigal
<input checked="" type="checkbox"/>	Angela Galloway	<input checked="" type="checkbox"/>	Denai Vaughn
<input type="checkbox"/>	Patricia Harrold	<input type="checkbox"/>	Sue Wymore

Board Members:

<input checked="" type="checkbox"/>	Barbara Aldrich	<input type="checkbox"/>	Kris Goslee
<input type="checkbox"/>	Linda Beiriger	<input type="checkbox"/>	Kristi Moehring
<input type="checkbox"/>	Kate Bratetic	<input type="checkbox"/>	Judy Morss
<input type="checkbox"/>	Julie Burrell Lillig	<input checked="" type="checkbox"/>	Monica Rose
<input type="checkbox"/>	Angela Carter	<input type="checkbox"/>	Kristi Rutledge
<input checked="" type="checkbox"/>	Tom Colling	<input checked="" type="checkbox"/>	Diane Skrobo

Others:

Action Items:

Due Date	Action Item	Person Responsible
1 st Mon of mth	Send annual plan to board members	Sue
1 st Wed of mth	Send updates to annual plan back to Sue	Board members
2 nd Mon of mth	Send board reports to everyone	Board members
2 nd Mon of mth	Send revised annual plan to board members	Sue
3 rd Mon of mth	ASTD NE Board Meeting	Everyone
Soon, will set date at mtg.	Review your area's web pages for content accuracy. All changes will need to go to Linda B.	EVERYONE of us!
March 15 Board Meeting	Would love to hear everyone's opinion regarding selecting 1-4 or 1-6 (or any combination thereof) for project planning and development for inclusion in Advanced Trainers Institute. Will take informal vote at Board Meeting to take back to task force for final approval.	All
NOW	Welcome Aboard from the Board items to Angela Carter for MOS	ALL
June Retreat	Make it your committee's goal to recruit one new member per month!	ALL
June Retreat	Make it YOUR goal to "upgrade" one member per month to be a National Member...start with	ALL

	your directors (\$100 through our chapter) and then recruit committee members.	
April Monthly Meeting	Membership Brochure redone	Denai and Kristi R. (Membership & Marketing)
ASAP (no later than April 1st)	Send a list of volunteers & their "role" to Barbara Aldrich; refer to monthly board reports "Volunteers" section. Nov 2003 to present	ALL
Immediate	Corrections to update content of web page so we have the correct information to migrate over.	Everyone

Agenda Items:

Report from the website task force

- Reviewing RFP's of companies
- Consensus meeting on 3/22

Budget approval

- Address out of balance
- Discussed where costs were occurring and ideas to cut costs
 - President – Insurance cost and CAM. Hope to double CHIP money as income.
 - President-Elect – ALC will depend on status of budget. Would like to send all the board, but will decide cost cutting needs as October gets closer.
 - Communication – web development cost. Not sure what cost will be until website task force makes a decision.
 - Marketing – advertising costs of programs. Need to increase income through sponsorships, vendor tables and web links.
 - Membership – printing costs for MOS. Need to contact First National's print shop to compare printing prices.
 - Professional Development – similar from last year.
 - Programming – need to look at. Deb was not in attendance to give insight to information.
- Update budgets. **Due** to Jen by **Monday, 3/22**.

Annual plan review

- **Due Thursday, 4/1** to Sue
- Still need information from Marketing and Programming

Other Discussion Items

- Call Center restarting in May
- Student Liaison will be added to the board. Possibilities Director of Student Involvement (Membership) and Director of College Partnerships (Professional Development).
- SOS submission to National considered for 3rd & 4th quarter
- Label requests will go through Marketing. Still purchased for a one-time use and will be granted permission based on Marketing's approval. Policy will need to be clarified.
- April is volunteer month. Barbara Aldrich will be schedule community volunteer opportunities.
- Next Gen will invoice CAM. Debit card approval will be cancelled.