

## **ASTD Nebraska Board Meeting**

### Meeting Minutes

*May 20, 2011*

*Present:* Terry Lee, April Kassen, Michael Merritt, Shelly Whittaker, Ericka Juno, Barb Lerouge, Jill Banaszak, Chris Hitchcock, Krishna Clay, Erick Dragsten

***Next meeting:***

**June 17<sup>th</sup>, 2011**

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### **I. Committee Reports**

#### Communications – Shelly Whittaker

- Confirmed new sponsor; one more sponsor in works
- Still working on new website; won't be done by June 1<sup>st</sup>
- Chris is testing Constant Contact and Mail Chimp for email blasts

#### Membership – Chris Hitchcock

- Chris will look to see who from Regional Event weren't members but became members as a result
- Chris will look to see if 30 new members since January are previous members returning to ASTD or brand new to ASTD
- Working on corporate membership plan
- Working on email to alert people to new job postings
  - 14 jobs added to job bank in April
- Concierge Program is going well (thank you Kate!)
  - Kate will revamp list of who we call this month
- Membership Drive responsibility is being transferred to Pati
- Pati and Chris will be meeting next week to develop new member orientation
  - Michael Merritt will give e-learning part to them

#### Programming – Jill Banaszak

- Next month's program "Improving Learning Transfer"
- July 29<sup>th</sup> Social – Warner Ballpark (game and fireworks) – cost is \$8 per person and includes \$8 in Werner bucks for refreshments
- August's program will be "Immersion Learning"

#### Education – Erick Dragsten

- Still looking for a new Director of Mentoring – if you know anyone, please let Cynthia know!
- CPLP virtual study group is going well
- Save the date for Trainer's Institute will be going out soon
  - Dates are still being finalized
  - Volunteers will be needed

#### Past President – Michael Merritt

- Past Presidents Advisory Board met last Monday
- June 17<sup>th</sup> is the Board Retreat
- Helping with website conversion
- Working on e-learning day
- Details about Regional Event numbers coming soon!

#### President-Elect – April Kassen

- Regional Event was a huge success – Thank you Michael
  - Bags leftover will be divided between Lincoln & NE chapters for use in future events
- VP's should submit proposals to ALC – be thinking of ideas
  - April will email links & ideas
  - **Due JUNE 3<sup>rd</sup>**
- Working on survey & award nominations for end of year awards

#### President– Terry Lee

- June 17<sup>th</sup> is the Board Retreat
  - Let Terry know if you have anything for the retreat agenda
  - Location – Hy-Vee in Council Bluffs
- Reaching out to community to offer non-profits training
  - If you want to volunteer, let Terry know what you would like to train

#### Miscellaneous

- Cynthia will do the June teach back
- Terry did today's teach back on ASTD Nebraska Board roles and responsibilities

Wrapped up with 'ah-ha' moments from Regional Event