

ATD Nebraska Board Meeting

Meeting Minutes

August 21, 2015

7:30 – 9:00 AM

Present: Jill Banaszak, Jon Titus, Shelly Whittaker, Kristi Rutledge, Krishna Clay, Jen Labrie-Pereira, Ralph Wojcinski, Jen Wichern, Amber Hutchinson, Kathy Swensen, Theresa Gan Wolfe, Ericka Juno, Michelle Anthony, Kim Whiteside, Jill Idelman, Karen Wegner, Sandi Knowski (phone), *Chris Stanczak (Past President / Volunteer Coordinator)*

Absent: Lesa Deeker, Ben Tiefenthaler

Next Meeting: September 18, 2015 – Hy-Vee at Peony Park
September Board Reports due to Kristi by September 8, 2015

Unfinished Business

TI – Ralph W.

Ralph reported on current TI registrations and urged the board to actively recruit participants!

- ATD website has been updated with TI registration information
- Jen W. announced that postcards have been received by current members & the remaining recipients should have their postcards by Aug. 22
- TI registration is low
 - Goal is 8-10 per session
- Ralph is working to solicit TI volunteers (he has rec'd volunteer list from Chris S.)
 - Discussion regarding whether or not volunteers should be TI graduates so they would not be volunteering just to attend a session for free
 - Concluded that we should just be clear about volunteer responsibilities
 - Ericka suggested having volunteer sit in on workshop and complete a presenter survey
 - No action taken on suggestion

ALC – Jon T.

Jon reported that travel arrangements have been made for ALC (Oct. 8 – 11) participants

- Plane tickets were \$90 more than our chapter's current reimbursement limit and Jon asked for a vote to cover the additional \$90 per person (2 affected)
 - Total expenditure for travel costs were under budget & the additional money for flights would not push the total expenditure over budget
 - Jen L.P. was able to secure inexpensive room rates through work

- Shelly stated that votes to approve expenditures \$100 or more over budget should be made before the money is spent
- Board approved additional flight cost / reimbursement
 - Two VPs affected by the vote abstained

Succession Planning – Jon T.

Jon reported on succession planning meeting held on Aug. 19

- 3 members at large, 2 past presidents, and several board members attended
- Discussion held regarding next year's board
 - Open positions – current interest and possible repositioning
 - How to apply for open positions
 - Considerations for maintaining a robust board with different skills / views
- Jon should be ready to submit a slate of candidates for a membership vote in November
 - Jon asked board to continue to solicit and recommend board members for 2016
- Jen W. reported that one of the members at large at the meeting felt that she was steered into volunteering next year rather than pursuing a board position
 - Discussion followed regarding appropriate / traditional path for ATD involvement
 - Volunteer / Director / VP / Exec. Board (if desired) – although there are exceptions to the traditional path depending on the individual
 - Chris S. questioned the selection of the members at large at the succession planning meeting and recommended that typically they should not have an immediate interest in becoming a board member, but rather should be selected to participate in candid discussions around what skills / characteristics the board should look for and who might bring those talents to the board
- Next steps
 - Continue to recommend candidates and have them apply
 - VPs will be responsible for interviewing Director candidates and may invite other relevant board members to participate
 - The Executive team should be notified when candidates are interviewed
 - A 2016 slate will be submitted to the membership for a vote following the September program announcement and announced at the October program
 - Names of candidates not selected for a board position should be forwarded to the Volunteer Coordinator

New Business

Out of Office Problem – Ericka J.

Ericka J. reported a problem with business out of office notifications not passing through the ATD board email system to the sender.

- Jen L.P. will research and report back at the next board meeting

Development Opportunity – Jill I.

Jill I. shared a proposal from a Dale Carnegie representative.

- Vendor Ken Knudson is interested in providing services for ATD / ATD members and asked Jill to share his proposal with ATD
 - Jill recommended that he join ATD so he can network with members
 - Jill recommended that he apply to do an ATD program
 - He did not seem interested because of the normal speaker compensation
 - Jill will recommend sponsorship opportunities
 - Ken's proposal was given to VP of Programming for review

Three Year Strategic Plan – Jill B.

Jill passed out a recap of the Three Year Strategic Plan notes from the July Board Retreat. Because of time, discussion of the plan was postponed until September.

ATD Acumen Nugget – Jill B.

The Executive Board will be facilitating brief ATD acumen nuggets and board meetings moving forward and Jill facilitated a brief activity regarding how the ATD budget is managed.